

The Town of New Market



1793

Historic District Commission/Architectural Review Commission
40 South Alley, New Market, MD 21774

In-Person Meeting
January 14, 2025, 7:00 p.m.

The regular meeting of the Historic District Commission/Architectural Review Commission (the "HDC/ARC") of New Market was held in person on Tuesday, January 14, 2025, with Chair Kevin Witmer presiding. Larry Wrinn, John Farrell, Steve Pippin, and Howard Wilson were present. Michael Wright (Town Council Liaison) was absent. Zoning Administrator and Town Planner Pat Faux was present.

CALL TO ORDER: The meeting was called to order at 7:06 p.m.

ADMINISTRATIVE BUSINESS

APPROVAL OF MINUTES

Motion: Commissioner Wrinn made a Motion to approve the minutes of the HDC/ARC meeting of December 10, 2024, as written
Second: Commissioner Pippin
Discussion: None
Vote: For – 4 (Witmer, Wrinn, Pippin, Wilson)
Against – 0
Abstain – 1 (Farrell)
Absent – 0
The Motion passed.

HDC CONTINUED BUSINESS

Permit #2007 – Certificate of Appropriateness – 9 W Main Street – Replacement of Windows

The applicant, Bryan Martz, appeared and was sworn in. Discussion ensued among the applicant and the Commissioners.

Motion: Commissioner Wilson made a Motion having reviewed the materials submitted with Application #2007 and considered applicable guidelines

Chairperson Initials: *EW*

stated in the 2021 Historic District Guidelines, moves that the HDC find that the requested windows are consistent with the guidelines and approves the application as follows: the windows installed to date are approved with the exception of the windows of the front façade. The sashes of these windows shall be replaced per the approved sample with the exterior muntins

Second: Commissioner Wrinn

Discussion: None

Vote: For – 5 (Witmer, Wrinn, Farrell, Pippin, Wilson)

Against – 0

Abstain – 0

Absent – 0

The Motion passed.

There was a discussion regarding new property owners receiving the Historic District Guidelines at the property transfer. Ms. Faux will research the process.

ADJOURNMENT

Motion: Commissioner Farrell made a motion to adjourn the meeting.

Second: Commissioner Wrinn

Vote: For – 5 (Witmer, Wrinn, Farrell, Pippin, Wilson)

Against – 0

Abstain – 0

Absent – 0

The meeting adjourned at 7:46 p.m.

Respectfully submitted,

Michelle Mitchell
Town Clerk

Chairperson Initials: LW